

FREE INCOME TAX CLINICS AT THE WORKING CENTRE

*We offer drop-in and drop-off services for your tax return
Our Clinics start Monday, March 7th and operate until Friday, April 29th, 2016*

| Mondays | Tuesdays | Wednesdays | Thursdays | Fridays |
|--------------------|--------------------|---------------|--------------------|--------------------|
| 9:30am – 4:00pm | 9:30am – 4:00pm | 1:00pm-7:00pm | 9:30am- 12:30pm | 9:30am- 12:30pm |

To ensure that your return is completed accurately, please ensure that you have all of the necessary information as it applies to your situation:

Please bring information slips:

- T3 T4A T4(OAS) T4RSP T5 RC62
 T4 T4A(P) T4E T4RIFT4U T5007

Please also bring:

- | | |
|---|---|
| <input type="checkbox"/> Rent/Property Taxes and addresses of residence | <input type="checkbox"/> Interest paid on student loans |
| <input type="checkbox"/> GRT Transit Bus passes | <input type="checkbox"/> Medical/Dental expenses |
| <input type="checkbox"/> Charitable or political donations | <input type="checkbox"/> RRSP contributions |
| <input type="checkbox"/> Child care expenses | <input type="checkbox"/> Your 2014 Income Tax Return |
| <input type="checkbox"/> Disability Tax Credit Certificate (T2201) | <input type="checkbox"/> Your 2014 Notice of Assessment |

Other information to bring

- Your SIN, your spouse's SIN, and your dependants' SINs (if they have any)
- A list of your dependant's names, exact dates of birth
- Details of your Spouse's / dependant's income
- Direct deposit information (void cheque or letter from the bank/credit union with your bank information)
- Date of arrival to Canada, and status (Newcomers)
- Anything you think may pertain to your income taxes
- For couples, both partners must be present to file

| Types of Tax-filers we cannot serve |
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| Bankruptcies |
| Business/Rental Income or Expenses |
| Self-Employed Individuals, Employment Expenses |
| Capital Gains and Losses |

| We can serve Tax-filers: | |
|---------------------------|----------------|
| Single Person | Up to \$30,000 |
| Couple | Up to \$40,000 |
| One adult with one child | Up to \$35,000 |
| Each additional dependant | Up to \$2,500 |
| Interest income less than | \$1,000 |

Come join us at:

The Working Centre • 58 Queen Street South • Kitchener, Ontario • (519)743-1151
www.theworkingcentre.org