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## **St John's Kitchen and Outreach Hub Lead**

The Working Centre is a dynamic community based organization with projects that range from: employment supports and financial problem solving; an integrated response to homelessness and addictions including a community kitchen hub, medical and psychiatric supports, street and encampment outreach; a growing network of affordable and supportive housing and shelters; community enterprise projects including plant-based cafes, a bicycle recycling shop, a computer recycling shop, a housewares and furniture thrift store and a clothing shop.

The Working Centre has been developing a Living System organization with the capacity for creative responses. A Living System means that our practices and approaches have the openness to evolve, that cooperation, responsiveness, hospitality and diversity are key features. An important part of our Living System is the development of four key hubs (Work and Livelihood, St. John's Kitchen and Outreach, Housing and Shelter, and Community Tools and Enterprise), along with formalizing our internal groups that look after buildings, infrastructure, maintenance, accounting and IT in order to support projects to root, develop and grow. This transition supports the important complexity and diversity of The Working Centre.

We are currently hiring a number of new positions to help us strengthen and build our work moving forwards.

### **JOB SUMMARY**

The St John's Kitchen and Outreach Hub Lead supports St John's Kitchen, Street Outreach, Specialized Outreach Services (SOS), Court Support Program, our Dental Clinic, and the SJK Medical Clinic. In collaboration with the Housing Hub Lead, the SJK and Outreach Hub Lead will help to welcome and integrate the new campus at 97 Victoria St N. Working closely with community and health care partners, we work to create diverse responses to the growing pressures of substance use and mental health challenges faced by people living precariously. This role helps us to strengthen the work, hold external commitments to funders and builds a culture of responsiveness to changing needs that emerge in the work. People form the core of this work and the Hub Lead supports the team doing the work and the system problem-solving when complex situations emerge.

### **SUMMARY OF RESPONSIBILITIES**

- With Project Leads, support the teams, the work, the funding structures, and the good work being done in our St John's Kitchen and Outreach projects.
- Work with Housing Hub Lead as we develop and sustain the 97 Victoria new campus of projects; support and develop the cycle of engagement and activities at 97V campus around Health and Addictions and community services; building structures and programs that support change over time.

- Understanding the changing dynamics of homelessness, poverty and dislocation; listening actively to the teams doing the work and sharing this understanding with decision-makers to thoughtfully reflect the changing realities of people we serve.
- Maintain relationship with a variety of funding partners; ensure collection of relevant data, complete reports in a timely way; reflect the dynamism and challenges of the work.
- Ongoing connection and relationship building with service partners: police, bylaw, housing system, medical, law, CHC, Food Bank, etc.
- Support to maintain the diverse pockets of funding and projects that form this hub of outreach and creative response; strengthen the flow of people into and between the various projects to strengthen access and supports available.
- Problem solving, navigating systems access and change needed; standing in the complexity of the work and looking for creative responses.
- Supporting the wellness of the teams; mediating complexity that emerges in projects, care for people and stability of place; availability to problem solve in an ongoing way.
- Work with the People and Culture team to support a culture of learning, of holding the complex boundaries and skills needed to navigate this work; supporting “the zone of fabulousness” for all team members.

## **QUALITIES AND QUALIFICATIONS**

- Ability to multi-task, deal with multiple demands, and to stay calm under pressure; hard worker who is willing to go the extra mile to meet people and project needs.
- 5 years proven experience leading a team of people.
- Knowledge of medical systems, mental health and addictions, legal services, professional obligations as they relate to community-based work.
- Welcomes other points of view and ideas, recognizing and embracing different and contrary perspectives with kindness, curiosity, and encouragement.
- Willingness to bring practical and focused skills to build structures and frameworks that strengthen our cooperative organizational infrastructure.
- Excellent time management skills, with the ability to perform multiple tasks and meet deadlines while maintaining quality.
- Holding leadership in a living systems model that honours the inclusion, creativity, and diversity in each project. Willingness to learn with us about how to hold our living systems model.
- Works from a strength-based approach; holds awareness of risks without fear.
- Willing to engage in the thoughtful connecting and advocating of system change, a person at a time.

## **COMPENSATION AND BENEFITS**

We are looking for someone to join our team full time, working Mondays to Fridays from 9am-5pm.

The Working Centre has always held an equal salary policy across the organization, reducing comparisons and hierarchy. Our leadership has always accepted less money in respect of this ethic. These new positions are created with this spirit, while also inviting roles that help to foster both the beauty of the work and the systems and commitments that increasingly challenge the work. This

position starts near the top of our salary policy, at \$70,500 annually. We offer a full benefits package that starts after 3 months of full time work.

## **APPLICATION PROCESS**

The Working Centre is a dynamic and highly responsive organization. Co-workers come from all walks of life, a variety of cultural backgrounds, and an eclectic mix of age groups. We are constantly learning and are challenged in our work. We offer many flexible yet anchored work roles and a work environment that allows you to do meaningful, respectful and good work.

This work is more than a job – it is about committed community work in a collaborative environment. If you think that this role would make you excited to come to work every day, we'd like to hear from you.

Email your application to [working@theworkingcentre.org](mailto:working@theworkingcentre.org) and include:

- A cover letter explaining your interest in this position, our organization and how your experience and skill would be a good fit.
- Your resume